



## JOB DESCRIPTION

JOB TITLE:	Young Leaders' Community Enabler
RESPONSIBLE TO:	Children and Young People's Adviser
EMPLOYER:	Sheffield Diocesan Board of Finance
LOCATION:	Church House Rotherham with option for hybrid working.
EMPLOYMENT TERM:	This is a post which is funded by a grant from the National Church currently up to the end of 2028. There will be further opportunity for us to review and extend the role if further funding is available with the current expectation that this could be until 2031. Regular reviews on this will take place. We have a strong record for applications and grants, but we are not in a position to give guarantees.

*The Diocese of Sheffield is called to grow a diverse network of Christ-like, lively and sustainable Christian communities in every place which are effective in making disciples and in seeking to transform our society and God's world.*

### MAIN PURPOSE OF THE ROLE:

Enabling the members of the Young Leaders' Community to play a central role in the mission and ministry of their local parishes and across the diocese. To enable their voices to shape strategy and to create local and central opportunities for these young active disciples to speak, lead and influence.

### MAIN DUTIES AND RESPONSIBILITIES:

- 1.1 To grow a community of young Christian leaders (10-18s) from across the diocese, from all backgrounds, ability and ethnicities.

- 1.2 To empower and train local leaders (youth leaders, clergy and focal ministers) to mentor, support and include young leaders in local mission and ministry.
- 1.3 To provide leadership opportunities around the diocese for young leaders to speak, influence, lead, plan, train, participate in decision making, shape strategy and initiate new mission and ministry activity.
- 1.4 To support the diocesan strategy (Renewed, Released, Rejuvenated) and the national strategy to be a church that is younger and more diverse.
- 1.5 To ensure that the highest level of safeguarding is adhered to across the Young Leaders' Community.

#### KEY TASKS:

- 2.1 Invite young people aged between 10-18 who show leadership qualities to join the Young Leaders' Community (YLC) through events (like Breathe Deep), diocesan communications and connections with local youth leaders and church leaders.
- 2.2 Advocate for children and young people throughout the diocese, highlighting their importance and value in God's kingdom and the Church.
- 2.3 Empower the Young Leaders to shape and develop the YLC themselves, by providing support, guidance, encouragement, resources and opportunities.
- 2.4 Develop and maintain safe practices for communicating to the members of the YLC (and leaders/guardians), meeting together and releasing Young Leaders into action.
- 2.5 Ensure the highest level of safeguarding is maintained throughout the communications and activities of the YLC.
- 2.6 Develop a mentoring / accompanying programme for Young Leaders to grow in experience and confidence, including some central training and equipping, and local support / training for youth leaders.
- 2.7 Create regular opportunities for senior staff and Bishops to listen to the voices of the YLC and involve them in decision-making conversations, recognising their unique contributions.
- 2.8 Create leadership opportunities across the diocese for the Young Leaders, including:
  - Speaking at diocesan events (in their way, with their words)
  - Planning and hosting events and programmes

- Shaping strategy (both locally with Mission Action Planning and diocese-wide)
- Initiating new mission and ministry activities
- Leadership in schools
- Assisting with funding bids and applications
- Leading children's programmes for churches running weekends away
- Hosting training / learning opportunities for lay and ordained leaders across the diocese
- Assisting in recruitment processes both locally and for Diocesan roles
- Advising diocesan staff on youth culture

2.9 Encourage and enable local church leaders, focal ministers and youth leaders to involve Young Leaders in the whole life of the church, including:

- PCC involvement (membership for those over 16 year olds, and listening to the voices of children and young people for every decision that is made)
- Leading services, worship, preaching
- Welcoming and hospitality
- Event planning (Christmas, Easter, Remembrance, Summer festivals etc)
- Budget setting
- Social action
- Community services (i.e. food banks)

2.10 Monitor and analyse the progress and development of the YLC, producing reports for RMM and Programme Board.

2.11 Relate with other dioceses and organisations who are empowering young people in leadership to continually develop and shape the YLC.

2.12 To work closely with the Children and Young People's Adviser, the Centenary Project team, the Church in Schools Learning Hub Leader and RMM team. Relating to the AATEs, the Director of Education, Archdeacons, the wider senior staff and ecumenical leads across South Yorkshire.

2.13 Undertake such other duties as may reasonably be required commensurate with the responsibilities of the post.

## PERSON SPECIFICATION

CRITERIA	ESSENTIAL	DESIRABLE
Qualifications and Training	<ul style="list-style-type: none"> <li>• Educated to degree level or equivalent</li> <li>• Safeguarding training to Leadership level.</li> </ul>	<ul style="list-style-type: none"> <li>• Degree level or higher qualification in youth ministry</li> </ul>
Knowledge and Experience	<ul style="list-style-type: none"> <li>• A proven track record of raising, equipping and empowering young leaders (10-18s).</li> <li>• Experience of mentoring, accompanying and nurturing young disciples through relational youth ministry.</li> <li>• Experience of creating new mission and ministry opportunities.</li> <li>• Knowledge of good safeguarding practice within the Church of England.</li> <li>• Working knowledge of the structure and practices of the Church of England; in empathy with its visions and aims.</li> <li>• Communicant member of the Church of England or a full member of a church within Churches Together in Britain and Ireland.*</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of creating training programmes and opportunities for young people.</li> <li>• Knowledge and understanding of different approaches to leadership.</li> <li>• Experience of working with young people from different backgrounds, promoting equal opportunities.</li> <li>• Experience of organising and delivering training.</li> <li>• Experience of working across a diverse diocese and with clergy and senior staff.</li> <li>• Clear knowledge and understanding of Sheffield Diocese's vision and strategy in relation to children and young people.</li> <li>• Knowledge and understanding of the Christian faith as the Church of England has received it.</li> </ul>
Skills	<ul style="list-style-type: none"> <li>• Ability to establish relationships with young people, church leaders and diocesan staff.</li> <li>• An excellent communicator with both young people and</li> </ul>	<ul style="list-style-type: none"> <li>• Ability to oversee and facilitate an organic youth-led project.</li> <li>• Ability to organize communications, events, and meetings.</li> </ul>

	<p>adult leaders (in-person and digital/social media).</p> <ul style="list-style-type: none"> <li>• Ability to gather and disseminate information about the development, outcomes and impact of the YLC.</li> <li>• Good time management.</li> <li>• Ability to use a range of communication technology and willingness to utilise new programmes and apps.</li> </ul>	
Personal Attributes	<ul style="list-style-type: none"> <li>• Proactive and motivated.</li> <li>• Ability to problem solve and work creatively.</li> <li>• Ability to make decisions and empower others.</li> <li>• Good time management.</li> <li>• Able to maintain confidentiality.</li> <li>• An excellent listener and encourager.</li> <li>• Able to work across a wide breadth of theology and churchmanship.</li> </ul>	

\* Given the nature and context of the work it is an occupational requirement that the post holder should be a communicant member of the Church of England or a full member of a church within Churches Together in Britain and Ireland in order to fulfil the main purpose of the post within parishes and across the Diocese. This post is therefore exempt under Schedule 9 of the Equality Act 2010.