



# THE DIOCESE OF SHEFFIELD

## JOB DESCRIPTION

**JOB TITLE:** Lights for Christ Enabler (**FTC Maternity Cover**)

**EMPLOYER:** Sheffield Diocesan Board of Finance

**RESPONSIBLE TO:** Director of Mission and Ministry

**RESPONSIBLE FOR:** N/A

*The Diocese of Sheffield is called to grow a diverse network of Christ-like, lively and sustainable Christian communities in every place which are effective in making disciples and in seeking to transform our society and God's world.*

### **Job Purpose**

Work within the diocesan Resourcing Mission and Ministry (RMM) Team, and collaboratively with the Communications Team and Learning Development Team to:

- Support Oversight Ministers to champion and introduce Lights for Christ and the Personal Rule of Life into the culture of their Mission Area
- Recruit and train a network of Deanery Enablers to conduct 1-1 or group Personal Rule of Life (PRL) mentoring sessions
- Produce supportive resources and work closely with the Diocesan prayer community

### **Main duties and responsibilities**

- 1. Support Oversight Ministers to champion and introduce Lights for Christ and the Personal Rule of Life into the culture of their Mission Area**
  - Develop an understanding of the pathways and barriers to the introduction of Lights for Christ and Rule of Life in Mission Areas across the Diocese.
  - Help commission and develop resources to support Oversight Ministers in the roll out of Lights for Christ and the Personal Rule of Life in Mission Areas.

- 2. Recruit and train a network of Deanery Enablers to conduct 1-1 or group Personal Rule of Life mentoring sessions**
  - Design, develop and deliver training for Oversight Ministers, Focal Leaders and volunteers as Deanery Enablers to mentor individuals in developing a Personal Rule of Life (PRL).
  - Help design and lead workshops to introduce the PRL and to help people engage more deeply.
  - Identify and train a body of people either with existing skills, or the potential, to act as Deanery Enablers for the PRL.
  - Design and develop an evaluation methodology to measure the impact of the PRL in embedding discipleship in the life of the Diocese.
  
- 3. Produce supportive resources and work closely with the prayer community**
  - Together with the Learning Development Team, identify and develop innovative resources and tools to enable all members of our congregation to assess, review and own their progress towards developing a PRL.
  - Identify and develop resources to support Lights for Christ.
  - Develop ways to encourage uptake of the web-based Lights for Christ resources.
  - Respond to feedback on the PRL material, amend and develop it as required.
  - Communicate, share and promote new resources developed for the national Setting God's People Free agenda (i.e. Everyday Faith), also with the Discipleship Enablers Networks and other partner organisations.

## **COLLABORATIVE PARTNERS**

**Internal:** Department of Resourcing Mission and Ministry (RMM), Learning Development Team, Communications Department

**External:** Oversight Ministers and other clergy, Focal Ministers, Lay leaders and volunteers, Spiritual Accompaniers, LICC, Everyday Faith networks (SGPF)

*This role description provides a guide to the duties and responsibilities of the post and is not an exhaustive list. The post holder may be asked to undertake any other relevant duties appropriate to the post. The role description will be amended over time, in full consultation with the post holder, to meet the needs of the Diocese.*

## PERSON SPECIFICATION: LIGHTS FOR CHRIST ENABLER

CRITERIA	ESSENTIAL	DESIRABLE
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Educated to degree level or equivalent</li> </ul>	
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Functioning in a consultative or facilitative role with individuals, groups and/or organisations</li> <li>• Working creatively and effectively with different theological traditions and approaches within the Anglican church</li> <li>• Some experience of recruitment of volunteers or workers</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of using technology to support the planning and running of events and courses</li> <li>• Experience of practices and principles of online and adult learning</li> <li>• Experience of supporting and releasing lay ministers into their whole life discipleship vocation</li> <li>• Working creatively in an organisation undergoing culture change</li> <li>• A particular interest or background in ministry or learning and development, and the relevant skills in working with adult groups in these areas</li> </ul>
<b>Skills &amp; Knowledge</b>	<ul style="list-style-type: none"> <li>• A working knowledge of, and competent in the use of standard IT products, including Microsoft Word, Excel, Outlook and PowerPoint</li> <li>• Creative approaches to Discipleship in today's context that encourages the whole people of God to live out their God given calling</li> <li>• Designing, developing and facilitating learning/training events online and in person</li> <li>• Producing resources to support people in their roles</li> <li>• Creating and/or using web-based material to promote learning and cultural change</li> </ul>	<ul style="list-style-type: none"> <li>• Methods and approaches to personal development and discipleship</li> <li>• Familiarity with the Church of England's Setting God's People Free Initiative</li> <li>• Knowledge of Personal Rules of Life</li> <li>• An understanding of the ethos and mission of the Church of England and of its structures</li> <li>• Knowledge of how online communities develop and network effectively</li> <li>• Ministry (in its broadest terms) at the local level,</li> </ul>

		<p>recognising its opportunities and constraints, and an ability to empathise with and share in the practical challenges of parochial ministry</p> <ul style="list-style-type: none"> <li>• Discerning and enabling community engagement</li> <li>• Coaching, mentoring and/or spiritual direction</li> </ul>
<b>Personal</b>	<ul style="list-style-type: none"> <li>• Able to work confidently on own initiative</li> <li>• Willing to work flexibly, including some/occasional evening or weekend work</li> <li>• Comfortable and confident working collaboratively in a team</li> <li>• Understanding of and commitment to equality and valuing diversity</li> <li>• Commitment to the vision and strategy of the Church as articulated in the Sheffield Diocesan vision statements and strategy</li> <li>• A practising Christian</li> </ul>	

This post carries an Occupational Requirement under the provisions of the Equality Act for the postholder to have a committed Christian faith.

**Last updated February 2024**