**Statement of agreed expectations**

|  |  |
| --- | --- |
| **Deanery** |  |
| **Parish** |  |

Extent and Nature of Assistance provided by the Revd \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To recognise the ministry of the Revd \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in the context of his/her

Permission to Officiate (PTO), in support of ministry in the parish of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Ministry Support**

* ­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_ days/hours each week across the parish and churches
* To minister alongside and in support of the incumbent/priest in charge, as set out below
* There is no requirement to attend PCC meetings

**Sunday Services**

* Up to \_\_\_\_ Sundays each month:

|  |  |  |
| --- | --- | --- |
| **Church Name** | **Service (e.g. 8am/11am/7pm)** | **Frequency** |
|  |  |  |
|  |  |  |
|  |  |  |

**Midweek Services**

|  |  |  |
| --- | --- | --- |
| **Church Name** | **Service (e.g. Wednesday 11am)** | **Frequency** |
|  |  |  |
|  |  |  |
|  |  |  |

**Occasional Offices**

* Baptisms, Funerals and Marriages, as requested by the incumbent/priest in charge, to include ongoing pastoral care, as appropriate

**Pastoral Care**

* Provision of pastoral care with regard to church members and parishioners, as requested by incumbent/priest in charge

**Expenses**

* Ministry Support – Mileage, Telephone usage, Postage, Sundry Administration, in agreement with the Churchwardens
* Sunday and Midweek Services – Fee allocation and mileage
* Occasional Offices– Fee allocation and mileage

**Review**

This agreement will be reviewed on \_\_\_\_\_\_\_\_\_\_\_.

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Designated Responsible Person

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (with PTO)

Please return a copy of this to the Bishop’s Office, either by email: [chaplain@bishopofsheffield.org.uk](mailto:chaplain@bishopofsheffield.org.uk) or post:

Bishop’s Chaplain

Bishopscroft,

Snaithing Lane,

Sheffield,

S10 3LG