

# St Agatha's Trust Fund

## "Community Kickstart"

### Notes for Guidance

#### 1. AIM OF THE TRUST

*"The principle aim of the trustees is to initiate projects which enable the church to be more socially responsible."* Please consider carefully whether we are the most appropriate Trust to apply to, in order to meet your needs.

Specifically excluded from our consideration are grants in support of political parties, funding of individuals, support of major appeals and on-going funding of salaries and church fabric appeals.

Because of the limited funds available, Trustees have decided to prioritise applications from high need areas.

#### 2. SIZE OF GRANTS AWARDED

The trustees have a relatively small fund to administer, grants are rarely much in excess of £500 and are usually given as "start-up" or "stop-gap" awards, or occasionally loans. Repeat applications are considered on their merits, but an award should not be taken to imply on-going commitment from St Agatha's.

#### 3. INFORMATION WE NEED

The questions on the form are intended to help provide information to allow Trustees to make a clear assessment, it is therefore important to use the format provided. It is in everyone's interests that answers are as full and clear as possible. Applications which would otherwise have been approved can be unsuccessful or delayed if there is not sufficient evidence of clear planning and costing. Please be as specific as you can in explaining what you need money for and how you expect to raise the necessary funds. Clear, up-to-date accounts are important, if they are relevant to your situation.

#### 4. WHEN TO APPLY

Trustees meet quarterly. If the timing of a grant is important please enquire about the date of the next meeting and include the date by which funds are required on your application.

#### 5. HELP WITH APPLICATIONS

Trustees are very happy to discuss applications with applicants and can sometimes offer ideas / other help. Offers from applicants to host a meeting are very welcome as this can enable first hand contact and help further the overall aims of the Charity.

#### 6. DATA PROTECTION ACT

Please note that the contact name, address and telephone number you supply us with will be stored electronically, solely for the purposes of contact with the Trust.

**Finally, please write clearly in dark ink or type / word process.  
Use separate continuation sheets if necessary,  
but please answer carefully all the questions on the form.**