

SHEFFIELD DIOCESAN BOARD OF FINANCE

GRANT APPLICATION FORM

Church & Parish Name: _____

Applicant's Name & Position in Parish _____

Address: _____

Tel No (daytime) _____ Tel No (evening) _____

Email address: _____

Parish Population: _____

Church Size - from your Statistics for Mission forms please complete this table for this year and the two previous years:

Year	Usual Sunday Attendance		Worshipping Community				Total
	Children (Under 16)	Adults	0-10	11-18	19-69	70+	
This Year							
Last Year							
Previous Year							

To help the Diocesan Grants Committee to determine the missional priority for your grant please answer the following questions:

- Briefly describe the project that you are asking us to help fund saying what will it achieve (provide further explanation on a separate sheet if necessary)**

2. Which part(s) of your Mission Action Plan does this project relate to?		
3. How does your project help to move forward the Diocesan Vision and Strategy?		
4. Which of the Diocesan Strategy documents does it particularly relate to ? (the project should normally have a link to at least one of the Strategy Documents):-		
Growing the Body of Christ		
Reimagining Mission and Ministry		
Salt and Light		
A Little Letter on Giving		
5. What are your measures of success?		
What do you expect will the impact be in 12 months?		
and in 5 years?		
Who supports your project from the wider church and/or community? Letters of support are invited.		
Are your Common Fund Payments up-to-date?	Yes	No
If not, have you agreed a recovery plan with the Archdeacon?	Yes	No
Have you the agreement of your Archdeacon to bring this request forward?	Yes	No

The Grants Committee will normally only provide part of the total cost of a project. You need to show how you will raise the rest of the money and where from.

Enter Calendar Year	Year 1	Year 2	Year 3	Total
	£	£	£	£
How much will your project cost?				
How much do you already have committed from other sources?				
How much is the church contributing to the project?				
Probable sources of additional funding?				
How much are you seeking from the Grants Committee?				
Sustainability - The Grants Committee cannot usually help projects for more than 3 years. How will you fund your project after this if you need to?				
<p>Successful applications will normally be paid by BACS transfer to an agreed timetable. Please provide details of the account/payee to which payments should be made and email address to send notice of payment to:</p> <p>Bank Name</p> <p>Account Name..... Sort Code ___-___-___ Account No.....</p> <p>email address for notice of payment.....</p>				

Please enclose with your application:	Check
Budgeted copy of estimates for the project	
A cash flow forecast for the duration of the grant	
A copy of your parish's latest accounts	
A copy of your parish's budget for the present year	
A copy of the Faculty Certificate (where relevant)	
Additional supporting information	

Signed: Dated:

Please return the completed form, at the latest one week before the committee is due to meet, to: The Grants Committee Secretary, Sheffield Diocesan Board of Finance, Diocesan Church House, 95-99 Effingham Street, Rotherham S65 1BL